

Borough of Hamburg
Board of Public Works Minutes of January 15, 2025
Reorganization and Regular Meeting

Call to Order: In accordance with the open Public Meeting Act, with regard to notices, the regularly scheduled meeting of the Board of Public Works is hereby called to order at 7:00 p.m.

Board Secretary invited all those present to participate in the flag salute.

Statement of Certification: This meeting is in compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, Sections 4 and 13, as advertised by Annual Notice.

Board Secretary leads the Oaths of Allegiance for the following members:

- a. Pat Berado
- b. Paul Marino

Roll call: Chairman Garrett, Pat Berado, Vinnie Busteed, Paul Marino, John Moeckel, John Haig and Mayor Krasnomowitz. John Perry and Alec Yanish were in attendance. Regina Flammer and John Ruschke were not in attendance.

Reorganization:

Motion for **Chairman:** Ron Garrett

Motion by Marino, second by Moeckel to nominate Ron Garrett as Chairman with all others in favor. Garrett abstained.

Motion for **Vice Chairman:** Paul Marino

Motion by Chairman Garrett, second by Moeckel with all others in favor.

Motion by **Attorney:** Richard Clemack, Esq.

Motion by Marino, second by Busteed with all others in favor.

Motion for **Engineer** appointment: John Ruschke, PE, PP of Mott MacDonald as Interim Engineer

Motion by Marino, second by Busteed with all others in favor.

Motion for **Secretary** appointment: Wendy Brick.

Motion by Marino, second Berado with all others in favor.

Motion by Marino, second by Moeckel to use the New Jersey Herald and Advertiser News for Board advertising with all others in favor.

Motion for Approval of **Meeting Dates and Time**: All Meetings are held on the second Wednesday of the month and begin at 7:00 pm.

1/15/2025	7/9/2025
2/12/2025	8/13/2025
3/12/2025	9/10/2025
4/9/2025	10/15/2025
5/14/2025	11/12/2025
6/11/2025	12/10/2025
	1/14/2026 (Reorganization)

Motion by Busteed, second by Marino to accept the proposed meeting dates with all others in favor.

Comments from the Chairman, Board Members, Engineer and Water Superintendent

Chairman Garrett discusses his appreciation for this Board and the proactive nature of the Board. Mayor adds that the Borough's utilities are well run because the Board stays on top of the issues.

At 7:05 p.m., a motion is made by Marino, second by Berado to open the meeting to the professionals with all others in favor.

Perry discusses the Flows Report. Yanish will be scheduling two contractors for site visits of each station who will then provide quotes for the transfer switches. He will perform flow tests in the Spring. Haig asks to be kept informed of the lead pipe replacements. Perry is waiting for quote to come back from Hungeford & Terry for PLC replacement needed for Well 1A.

Discussion on the meter installation in Winding Brook. The meter can be installed outside since it is an end unit. Since the property owner is not interested in the installation regardless of location, the installation will not be performed.

Discussion on the grease clogs in the line at Granny's on 181 Route 23 which the Borough's DPW pays to pump each year at a cost of \$2,000. The line is not shared by any other property owner. Discussion continues on grease traps.

A motion is made by Moeckel, second by Berado recommending that the Zoning Officer be informed of the grease trap issue to determine if it is a property maintenance issue and to put the provide notice to the property owner with all others in favor.

Motion is made by Marino, second by Moeckel to approve the **December 11, 2024 meeting minutes** with all others in favor.

Brief discussion on the requirements as set forth by the Zoning Officer for the owner of the property located at 176 Route 23 for the EDU reduction.

At 7:16 p.m., a motion is made by Marino, second by Moeckel to close the meeting to the professionals with all others in favor.

At 7:16 p.m., a motion is made by Marino, second by Moeckel to open the meeting to the public with all others in favor.

Mark Sena of Kirkwood Avenue questions whether an assessment should be applied to an account if the meter was installed within the quarter. Discussion continues on the assessment and billing quarter. Board determines that the assessment should not be applied to accounts that have had a meter installed within the quarter.

A motion is made by Marino, second by Moeckel to authorize Mayor Krasnomowitz to review the accounts with Water/Sewer Collector to determine whether assessments were applied to accounts that may have had the meter installation completed within the quarter with all eligible in favor.

Sena questions whether the billing online can be itemized. There is currently a lump sum shown for those who pay online.

Sena discusses his experience on the County's Board of Health. He was not familiar with reports on grease traps or inspection reports of grease traps.

Haig asks Perry to look into the County requirements for grease traps. Perry will review ordinances from other towns for grease traps.

At 7:28 p.m., a motion is made by Marino, second by Busted to close to the public with all others in favor.

At 7:28 p.m., a motion is made by Garrett to close to the public, second by Busted with all others in favor.

Respectfully submitted by:



Wendy Brick
Secretary to the Board of Public Works